

Project Manager

OTTAWA, ONTARIO

Build on Your Career with Morley Hoppner

Morley Hoppner is an Ottawa-based builder that is lean enough to be personally involved with the community and dynamic enough to meet our goal of making a positive impact on the livability of our city. In our 25 years of experience, we have established a reputation as a builder who crafts quality buildings designed to be both artistic and functional. From the front office staff to the on-site construction crews and every staff member in between, we share a sense of pride in the work we do to better our community.

Our close-knit team is growing, and we seek to add a Project Manager who can positively contribute to our vision of enhancing city neighbourhoods.

Primary Responsibilities

The Project Manager is primarily responsible for the, preparation, planning, direction, documentation and completion of commercial construction projects to the satisfaction of the project team and the client.

Major Duties

- Meeting and/or exceeding budgeted results
- Meeting and improving project deadlines
- Implementing and executing the Project Management Plan, Quality Plan, Risk Management Plan and Site Plan
- Ensuring overall client satisfaction
- Proper and efficient project administration
- Estimating when required

Experience and Competencies

- Excellent communication and interpersonal skills.
- Excellent organizational and time management skills.
- Understanding of construction methods, scheduling and plans reading.



Education / Skills / Certifications

- University or College graduate majoring in Engineering or Construction
- Proficient in MS Office and MS Project

Required Experience

- 5 years Commercial Construction Project Management experience

Application Process

If you believe yourself to be a match with the above requirements and are determined to bring new skills and ideas to the Morley Hoppner team, please get in touch.

Kindly send your resume and cover letter with subject "Project Manager – Your Name" to klackey@morleyhoppner.com

We will reach out to all applicants with whom we wish to pursue a conversation.

Thank you for considering a career with Morley Hoppner.

